|  |  |
| --- | --- |
| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge, PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**AGENDA**

You are hereby summoned to attend Estates Executive Committee

of Longridge Town Council to be held on

**Wednesday 27th November 2019 at 6.15pm**

in the Station Buildings, Berry Lane, Longridge



Andrea Pownall

Town Clerk

**1. To Receive Apologies**

**2. Declarations of interests & written requests for dispensations pecuniary interest dispensations**

[Note: Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this agenda. If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on](http://h) the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**3. Approval of Minutes**

**To resolve to approve** as a correct record the Minutes of

Estates Executive Committee held on 6th November 2019

**4. Public Time**

To invite and listen to issues raised by members of the public

**5. Berry Lane Public Toilets**

To discuss after the extra ordinary meeting held on 6th November 2019 when discussion took place regarding the demands of the Town Clerks time and the costs of running the amenity, and it was agreed to close the facility as a temporary measure.

Committee are asked to consider and discuss the following with a view to the toilets being re-opened within an agreed timescale.

* Establish a procedure to deal with emergency and remedial works to the facility until the facilities management company can be appointed.
* Confirmation of temporary contact details for the cleaning company until facilities management company can be appointed. This is to include additional works required to the facilities whether they be emergencies and/or remedial works.

**5. Facilities Management Company**

To discuss and update Committee with the details of the meeting held on Tuesday 26th November 2019.

**6. Lease/Energy Certificate - Station Cafe**

In view of the confidential nature of the business to be transacted, the Council may resolve to exclude to exclude members of the press and public

**Date of Next Meeting - TBC**